

Agenda:

Sackville Farmers Market Board Meeting

February 12, 2018
6:37 to 8:05 pm Moneris

In Attendance: Tanya Becker, Wayne Harper, Heidi Savoie, Adam Cheeseman, Margaret Ann Capper, Paul Merrigan [Market Manager] regrets Janice Melanson

Please note SFM means Sackville Farmers' Market. 1. Means first approved. 2. Means seconded.

Board Meeting:

1. Welcome and approval of the Agenda: 1. Adam Cheeseman 2. Heidi Savoie
2. Approval of the minutes of January 16, 2018: 1. Wayne Harper 2. Adam Cheeseman
3. Committee Reports, Marketing and Location Committee: there were no meetings.

4. Unfinished Business: AGM notice dates.

Date for the AGM is Saturday February 24, after the Saturday morning market.

Moving forward: We should be organized to have proxy votes at the AGM. (This is as a response to Nature's Route Farm being unable to attend the AGM on a Saturday afternoon.) The Agenda needs to be sent out by this Friday, February 16.

Action: Tanya will reply to Kent's email. And she will send out a proxy vote form to be included with the AGM agenda.

Action: Wayne is going to circulate the 2018 budget by email and we will approve it by email.

MA Action: approach Sarah Poirier and Christina de Haas about serving on the Board.

Action: Tanya will contact Rachel Mathis about joining the Board.

To be added to the Agenda of the AGM: The Board has made a number of decisions over the past year, we are now looking for approval of Board actions.

5. Business Arising : None

Operations Meeting:

1. Financial Report [Treasurer, Wayne Harper & Paul Merrigan]. We have \$3,000 in a GIC which is making us no money. Wayne is looking for approval to go talk to the bank about options of investment. Permission given
2. Waste Reduction: Paul/Adam. How to reduce waste around the prepared food vendors. How to become a more sustainable, environmental market. Can vendors or customers be incentivized. Discussion ensued.
3. Canada Summer Job Adam/Paul. This has been put off for this year.
4. Tantramar High School Food Pantry / Market Dollars Paul/Janice (decision) Melanie Ball of the TRHS Food Pantry, the Refugee Coalition and the Sackville Food Bank will benefit

from our Market dollars program. This is one vehicle by which The Sackville Farmers' Market gives back to the community.

5. **2018 Membership Form Update:** A few changes have been made in the wording. The new form will be passed out at the AGM Feb 24.

6. **Unfinished Business:**

A. **Board Welcome Cards,** The cards are signed and are ready to go out to new vendors.

B. **Newsletter:** The newsletter was done for February. There was discussion about the newsletter containing more information from the vendors by soliciting submissions from vendors and by having a featured vendor in each newsletter.

C. **Policy Interpretations:** As Manager, Paul will develop interpretations of the Community Benefits Policy and the Financial Condition Policy and present them to the Board. The interpretation of these two policies will determine the work plan for the Manager in achieving the outcomes and deliverables as designated in the policies. This has been put off until the next meeting.

Adjournment: 8:05 pm. Heidi Savoie

Next Meeting: **AGM** Saturday Feb 24, 2018, after the Market

Board Meeting: Tuesday, March 27, 6:30 pm location: The Commons.

Respectfully submitted: Margaret Ann Capper, Secretary