



SACKVILLE FARMERS MARKET INC.

BOARD OF DIRECTORS MEETING MINUTES

March 1, 2023, via Zoom

Present: Gregory Burton, Judith Cane, Crow Robichaud, Kent Coates, Pete Stephenson, Jessy Wysmyk, Anthony Maddalena, Danielle Latour

Agenda Item	Comments	Outcome or Action Required
1 Call to order (Requires Quorum) and Approval of Agenda- Chair	Crow calls meeting to order. Pete motions to approve agenda; Anthony seconds; All in favour.	Meeting called to order at 7:10pm Agenda approved.
2 Review Meeting Minutes	Judith motions to approve January minutes; Pete seconds; All in favour.	8 February 2023 minutes approved.
3 Financial Report - Judith	January financial report was presented. Rebate for electrical work was received. Vendor attendance was high in January, resulting in good revenue for winter market. Discussion was held about year end financials.	Judi to ask Jason if electrical rebate should be recorded in 2022 or 2023.
4 Market Manager Update - Danielle Latour	Good vendor turnout during February. Several vendors reported overall decrease in sales for the month. Rules and Procedures handbook draft completed. Discussion was held about handbook content and wording, and several revisions were suggested. Town hall presentation was well received. Presentation received coverage on local	Danielle to revise handbook as per discussion.



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	<p>radio station. Several councillors had further questions. Danielle compiled comprehensive overview of previously submitted permanent location documents, including feasibility study, to send to councillors.</p> <p>Exterior power is not functioning properly during market hours. Electrician is working with Commons to resolve underlying issue.</p>	
5 AGM	<p>Discussion was held about upcoming AGM. Information package to be sent to members 7 days before AGM.</p> <p>Several director terms are ending. Discussion was held about possible nominations.</p>	<p>AGM to be held in person on March 26.</p> <p>Jessy to send Danielle Director Term Sheet.</p>
8 Adjournment	<p>Meeting adjourned by Pete at 9:02pm.</p>	<p>Next meeting March 8th 7pm.</p>