



SACKVILLE FARMERS MARKET INC. ANNUAL GENERAL MEETING MINUTES

May 4th, 2022, via Zoom

BOARD: Kent Coates, Judith Cane, Peter Hess, Anthony Maddalena, Pete Stephenson, Jessy Wysmyk, Danielle Latour

MEMBERS: Skip Fred Mills (Turnings by Skip), Matt Hol (Holstead Farms), Shelley Dixon (Dixon's Farm Fresh Beef), Crystal Simpson (Crystal Lotus Creations), Crow Robichaud (Pi by Crow), Darren Wheaton (3 B's Honey), Alice Cotton (Deus ex Machina), Gregory Burton and Tessa Kautzman (Willow Farm)

Agenda Item	Comments	Outcome or Action Required
1 Call to order (Requires Quorum of 8)	Peter Hess motions; Judith seconds. Call to order at 7:05pm.	Call to order.
2 Round-Table Introductions - Chair		
3 Approval of the Agenda	Peter Hess motions to approve agenda with ammendments; Skip seconds.	Agenda updated to include approval of AGM 2021 minutes and resolutions.
4 Review 2021 AGM minutes - Jessy	Spelling error present in the minutes. Peter Hess motions to approve minutes with ammendments; Gregory seconds.	Jessy to ammend minutes to correct error.
5 Chair's Report - Kent	Market had challenges with COVID; winter location. Town is busy with amalgamation.	



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		<p>Kent and Peter gave presentation to town on May 2 about location work.</p> <p>New market manager: Danielle Latour.</p> <p>Market builds community.</p>	
6	Market Manager Report - Danielle delivers Michael's report	<p>Winter vendor numbers up from last year; vendor numbers improving.</p> <p>Two market vendors became brick and mortar business this year.</p> <p>Harvest Supper 2021 was cancelled due to COVID. Have funding for 2022.</p> <p>Lorne Street Winter location worked out reasonably well - too small to be ideal.</p> <p>Must work to maintain relationship with town during amalgamation to maintain rent free use of Bill Johnstone Park.</p>	
7	Financial Report - Judith	<p>The market had a small profit in 2021. The market received several significant grants to help with another COVID year.</p> <p>Winter location rental fee increased over last year; had larger indoor space for vendors.</p> <p>Peter Hess motions to accept 2021 financial report; Anthony seconds.</p>	<p>Danielle to ask Commons which hours are included with winter rental.</p>
8	Budget - Judith	<p>Budget 2022 draft includes hiring intern to help with food box and harvest dinner, and professional</p>	



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	<p>development for Danielle.</p> <p>Shelley asks about advertising goals. There is advertising money in 2022 budget - hope to have a dedicated social media person and resume radio announcements.</p>	
<p>9 Location Committee Report - Anthony</p>	<p>Much work in 2021 was spent securing winter location at Commons. Committee to focus on the park, having a suitable winter location for 2022/23, and investigating possible sites for multi-use building.</p> <p>Town expressed support for multi-use building and passed motion to complete a class D estimate. Board met with town to discuss market's needs for proposed building. Town completed estimate in November with price of \$3.4 million to positive council response. Town currently busy with amalgamation.</p> <p>Opportunity for market to continue momentum by launching capital fundraising campaign.</p> <p>Kent and Peter Hess recently presented to town council on May 2. Kent sent letter to Sackville, Dorchester, Point de Bute requesting placement of SFM permanent location on multiple priority lists for amalgamation. With election of new councillors in the fall, there is need to stay engaged to communicate our permanent location needs.</p> <p>Opportunity for members to ask questions about market permanent</p>	<p>Judith to send town presentation file to Anthony, Crow.</p>



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	<p>location during town special meetings to determine items for vote (open to public).</p> <p>Kent reviewed market building proposal, what SFM can offer to project (market management, non-profit grants), and what is beyond the capacity of the market and is the responsibility of the town (to liase with other stakeholder groups).</p>	
10 Elections - Jessy	<p>Judith, Sarah, and Peter Hess not renewing.</p> <p>Kent nominates Gregory Burton.</p> <p>Shelley nominates Crow Robichaud.</p> <p>Kent nominates Judith Cane to resume Treasurer position with accountant taking over bookkeeping duties.</p> <p>All in favour.</p>	<p>Gregory, and Crow elected to board.</p> <p>Judith to continue to serve on board with adjustment to role.</p>
11 Resolutions - Kent	<p>_____ motions: Be it resolved that the decisions and actions taken by the Board of Directors of the Sackville Farmers Market in 2021 be hereby ratified.</p> <p>_____ Seconds; Approved unanimously by the membership.</p> <p>Shelley reminds board to share AGM and regular minutes with membership.</p> <p>Peter Hess suggests consideration be given to a new name for the market following amalgamation.</p>	<p>Ratification motion approved.</p> <p>Market manager to share minutes with membership following board approval.</p>
12 Other - Draw for Membership - Jessy		Skip and Darren win free memberships.
13 Adjournment	Peter Hess motions to adjourn;	



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Meeting adjourned at 8:37pm
