



Canopy, Tent, Umbrella Policy



OBJECTIVES

Risk Assessment	Minimize Risk /Action	Observe Additional Hazard Risk
To ensure a visual inventory of risk	To engage and educate safety	To monitor and act when questionable setups are presented

RISK ASSESSMENT

The Market Manager shall phone the Environment Canada weather # 1 800? 1 hour prior to the start of “Set Up” time every morning before market and document the information on weekly *Risk Assessment Form

There are 4 categories for Assessment based on the Beaufort wind force scale

For our policy 0 to 4 from the Beaufort scale will be acceptable for business as usual based on all canopies, tents and umbrellas secured to the standards put in place by the SFMB

A = 5 on Beaufort Scale (this is defined as a FRESH BREEZE, 28.7 to 38.8 km/h **CAUTION WARNING**

B = 6 on Beaufort Scale (this is defined as STRONG BREEZE, 38.8 to 49.9 Km/h **ACTION**

C = 7 on Beaufort Scale (this is defined as HIGH WIND, MODERATE GALE, NEAR GALE 49.9 to 61.8 km/h **REACTION**
Tents down and stowed away in this wind, market business can continue.

D = 8 on Beaufort Scale (61.8 to 74.6 km/h Gale, Fresh Gale) **MARKET IS CANCELED IMMEDIATELY DUE TO DANGEROUS UNCONTROLLABLE RISK**

NO TENTS SHOULD BE ERECTED WHEN WE ARE IN A “C” condition

MINIMIZE RISK/ACTION

Market Manager will **visually check** that canopies, tents and umbrellas are secured to SFMB standards at the beginning of each market.

Market Manager or SFMB can inspect vendors with canopies, tents or umbrellas at any time during the market hours. If vendor is not in compliance with the rules, a request will be asked for the vendor to comply immediately with the standards. If the vendor refuses to comply, vendor and associated parties will be asked to leave the market premises immediately. Returning to participate in the market will not be granted until the vendor requests appeal to the board.

Rules for securing tents canopies/awnings

- **At ALL hours of market operation, the required corner weight of 28lbs minimum must be in place on EACH pole no matter what the wind speed.**
- **Weight must be secured to pole the by a rope**
- **Ropes should be visible and neither the rope or weight should cause a tripping hazard**

Weights.

Corner cinder blocks weigh 28 to 35 lbs.

1 gallon of water weights = 8 lbs

sand bags must weigh min. 28 lbs.

OBSERVE ADDITIONAL RISK HAZARD

Always keep an eye out for questionable setups, ask before.. not after an incident.

Keep eye out for any other hazards that may cause injury ie, sandwich boards. cooking flame to close to ignition sources such as tablecloths etc., kinked propane lines..etc

ALL VENDORS MUST SIGN AN AGREEMENT FORM

Market manager to submit signed forms and the weekly "risk assessment" form to SFMB

