



SACKVILLE FARMERS MARKET INC.

Annual General Meeting: April 14th, 2024; Sackville Commons

Present:

Kent Coates (Chair), Anthony Maddalena (Vice Chair), Gregory Burton (Secretary), Judith Cane (Treasurer), Pete Stephenson

Absent: Crow Robichaud

Members: Danielle Latour (Market Manager)

Special Invitees:

| Agenda Item | Comments | Outcome or Action Required |
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| 1: Welcome and Introductions | <ul style="list-style-type: none">- Motion to call to order by Alice-Deus Ex Macina; Seconded by Pete Stephenson | <i>Meeting called to order.</i> |
| 2: Review and Approval of Agenda | <ul style="list-style-type: none">- Motion to approve agenda by Amanda Hol Seconded by Pete | <i>Agenda approved</i> |
| 3: Review and Approval of Minutes | <ul style="list-style-type: none">- Motion to Approve Minutes by Judith Cane Seconded by Matt Hol | <i>Minutes Approved</i> |
| 4: Report from the Chair | <ul style="list-style-type: none">- Kent delivered his report- *See appendices | <ul style="list-style-type: none">- <i>Kent announces his resignation as President and Board Chair</i> |
| 5: Market Manager Report | <ul style="list-style-type: none">- Danielle delivered her report- *See appendices | - |
| 6: Treasurer's Report | <ul style="list-style-type: none">- Judith Delivered her report- *See financial statements | - |

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| | <ul style="list-style-type: none"> - Market engaged a new accountant during 2023 - Some expenses undertaken by Market not covered by grants - Clarification re '23 vs '22 Revenue: <ul style="list-style-type: none"> - Food boxes - Request for more to be spent on Advertising. - Clarification on Special Events Spending: <ul style="list-style-type: none"> - Refunds for ticket sales from 2022 Harvest Dinner - Prospects for Grants and Subsidies: <ul style="list-style-type: none"> - Some operation assistance from Town - Winter Student from Mt. A. - Summer Student from Seed - Infrastructure Investment at the Park | |
| 7: Review and Approval 2023 Year-end Financials | <ul style="list-style-type: none"> - Motion to Approve by Pete Stephenson, Seconded by Christine- Dainty Pickle | <i>2023 Financials Approved</i> |
| 8: 2024 Budget | <ul style="list-style-type: none"> - *See Appendix - Some clarification re grant funding - Discussion re harvest supper | - |
| 9: Location Committee Report | <ul style="list-style-type: none"> - Anthony delivered his report - *See appendices | - |
| 10: Report from Marketing Committee | <ul style="list-style-type: none"> - Danielle delivered Marketing Committee's report. - *See Appendices - Discussion on how to track patronage - Discussion on staying open until 1pm; | <ul style="list-style-type: none"> - <i>Suggestion to conduct another survey</i> |

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| 11: Election of New Board Members | Nominations: Mat Hol & Phil Semak | - <i>Mat Hol and Phil Semak Elected as Board Members</i> |
| 11a: Ratification of Actions of Board in 2023 | Motion to Ratify by Anthony Madalena, Seconded by Judith Cane | - <i>Board's actions in 2023 Ratified</i> |
| 12: Draw for two free memberships | | - <i>Draw completed</i> |
| 13: Round Table Discussion | <ul style="list-style-type: none"> - Reminder from Accountant that Nonprofits are supposed to have financial audits done. - Members can vote not to undertake an audit. | |
| 13a: Financial Audit | Motion to accept un-audited financial statements for 2023 by Anthony Maddalena, Seconded by Pete Stephenson | <i>Unaudited statements accepted.</i> |
| 14: Adjournment | Motion to adjourn by Pete Stephenson | <i>Meeting Adjourned</i> |
| Next Meeting Date | May 8th 2024 | |

