



# SACKVILLE FARMERS MARKET INC.

**Board Meeting: August 14th, 2024; Zoom**

**Present:**

**Board:** Crow Robichaud (Vice Chair), Judith Cane (Treasurer), Gregory Burton (Secretary), Matt Hol, Philip Samek, Pete Stephenson

**Members:** Danielle Latour (Market Manager)

**Absent:** Anthony Maddalena (Chair)

<b>Agenda Item</b>	<b>Comments</b>	<b>Outcome or Action Required</b>
<b>1: Call to Order</b>	- Motion to call to order by Matt Seconded by Pete	<i>Motion Carried; Meeting called to order.</i>
<b>2: Approval of the Agenda</b>	- Motion to approve agenda pending additions by Pete, Seconded by Judith.	<i>Motion Carried; Agenda approved</i>
<b>3. Review Minutes/ Minute follow up</b>	Minutes Reviewed: - July 10th  Motion to approve minutes by Judith, Seconded by Pete  Discussion arising from minutes: -	<i>Motion Carried; Minutes approved</i>
<b>4. Financial Report</b>	- Judith delivered financial report	

<b>5. Market Manager Update</b>	<ul style="list-style-type: none"> <li>- Danielle delivered her report</li> </ul> <p>Discussion re cancellation policy</p> <p>Discussion re film screening</p> <p>Discussion re town complaint regarding a vendor's behaviour at corn boil.</p> <ul style="list-style-type: none"> <li>- Board noted the complaint and will review policy.</li> </ul> <p>Discussion re using info centre as winter location.</p> <ul style="list-style-type: none"> <li>- General support for the idea.</li> </ul> <p>Discussion regarding potential capital funding from Agrifood Canada.</p>	<ul style="list-style-type: none"> <li>- <i>Agreed to update rules and procedures section on cancellation policy to be more specific about appropriate vendor actions during a market cancellation day.</i></li> <li>- <i>Decision made to cancel this year's film screening and reviewing the event template for a future attempt.</i></li> <li>- <i>Location committee will schedule a meeting asap to discuss in detail.</i></li> <li>- <i>Board to discuss further; potential to form an additional committee.</i></li> </ul>
<b>6. New Hire</b>	<ul style="list-style-type: none"> <li>- Judith moves to hire current prospective employee.</li> <li>- Vote taken; vote is in favour.</li> </ul>	<ul style="list-style-type: none"> <li>- <i>Motion carried</i></li> <li>- <i>Judith to forward the updated contract to Crow.</i></li> <li>- <i>Matt Hol to communicate market's intention with prospective employee.</i></li> </ul>
<b>7. Misc</b>	<ul style="list-style-type: none"> <li>-</li> </ul>	
<b>8. In Camera</b>	<ul style="list-style-type: none"> <li>- Motion to move in camera by Crow</li> </ul>	
<b>9. Next Meeting Date</b>	10/09/2024	

<b>9. Other</b>		
<b>Adjournment</b>	- Motion to adjourn by Matt Hol Seconded by Gregory	<i>Meeting Adjourned</i>

