



# SACKVILLE FARMERS MARKET INC.

## Board Meeting: August 8th, 2023; Zoom

### Present:

**Board:** Kent Coates Pete Stephenson, Gregory Burton, Pamela Ibitson, Judith Cane, Anthony Maddalena, Crow Robichaud

### Absent:

**Members:** Danielle Latour

**Town Liaison:** Andrew Black

Agenda Item	Comments	Outcome or Action Required
1: Call to order	- Motion to call to order by Judith Seconded by Pete	<i>Meeting called to order.</i>
2: Approval of the Agenda	- Motion to approve agenda by Pete Seconded by Judith	<i>Agenda approved</i>
3: Approval of minutes from previous meeting	- Motion to approve minutes by Crow Seconded by Pete	<i>Minutes approved</i>
4: Financial Report	- <i>*See associated report in Dropbox</i> <hr/> <i>July 2023 best month for table fee revenue in recent memory</i>  <i>Clarified that summer student funding was 100% of minimum wage; SFM paid a 2\$ top up.</i>	

	<i>Increased revenue means net ~\$0.00 balance for summer student wages.</i>	
<b>5: Market Manager's Report</b>	<ul style="list-style-type: none"> <li>- <i>*See associated report in Dropbox</i></li> <hr/> <li>- <i>Lauren's work was noted as being great;</i></li> <li>- <i>Suggestion to do something as a gesture to recognize Lauren's contributions.</i></li> <li>- <i>In the course of thinking about alternative winter locations the Civic Centre was brought up.</i></li> <li>- <i>It was mentioned that the civic centre is not a great option for a number of reasons; space; location</i></li> <li>- <i>The property behind the civic centre was mentioned;</i></li> <li>- <b><i>General agreement that such options will be the responsibility of the location committee to explore</i></b></li> </ul>	<ul style="list-style-type: none"> <li>- <i>Danielle will require signed letter from board members for upcoming grant application</i></li> <li>- <i>Danielle to reach out to commons to review user agreement</i></li> <li>- <i>Board to write letter of reference for Lauren</i></li> </ul>
<b>6: Marketing Committee Report</b>	<ul style="list-style-type: none"> <li>- <i>*See associated report in Dropbox</i></li> <hr/> <li>- <i>Committee has been meeting.</i></li> </ul>	<ul style="list-style-type: none"> <li>- <i>Another meeting to schedule in August</i></li> </ul>
<b>7. New Winter Location</b>	<ul style="list-style-type: none"> <li>- <i>Danielle has been exploring options, but very few seem feasible</i></li> <li>- <i>Suggestion to reach out to the painted pony</i></li> <li>- <i>Judith had reached out to the painted pony and the response was that it did not seem feasible.</i></li> </ul>	<ul style="list-style-type: none"> <li>- <i>Danielle to reach out to Shoshana to confirm user agreement at commons</i></li> <li>- <i>Danielle to do research into further options/ temporary structures etc.</i></li> <li>- <i>Kent and Danielle to reach out to Town in near future to discuss potential</i></li> </ul>

	<ul style="list-style-type: none"> <li>- Suggestion to look into a temporary heated structure to install.</li> <li>- <b>General agreement that a decision/ recommendation is made in time for September's meeting.</b></li> <li>- Suggestion to reconsider the field house at Bill Johnstone during the Winter; issues of space</li> <li>- Basement of Public Library suggested, but not necessarily considered feasible because of lack of access.</li> <li>- Potential to erect temporary structure over the winter in front of field house at Bill Johnstone</li> <li>- Potential to ask Town to plow around field house</li> <li>- Potential to ask Town to plow around commons</li> <li>- <b>General agreement to focus on grant application for operational costs in order to facilitate staying at the Sackville Commons, including asking town to plow around the property.</b></li> </ul>	<p><i>solution</i></p> <ul style="list-style-type: none"> <li>- <i>Danielle and Judith to check in re. operational grant from Tantramar.</i></li> </ul>
<p><b>8: Location Committee Report</b></p>	<ul style="list-style-type: none"> <li>- Committee is generally split as to whether the train station is a viable/ attractive option.</li> <li>- Likely worth having a special meeting between Board Exec and Location Committee to review last ~5 years of considerations.</li> <li>- Worth continuing to consider other options including Lansdowne Field</li> </ul>	<ul style="list-style-type: none"> <li>- <i>Location committee to follow up on committee discussions in order to put a solid recommendation to the board.</i></li> <li>- <i>Special meeting between Board Exec and Location Committee to be scheduled within coming 2 weeks.</i></li> </ul>

	<ul style="list-style-type: none"> <li>- General recognition of the complexity and difficulty of the work to find a permanent location over the years.</li> <li>- Suggested that it is important for the Market and the Town both to find a truly exciting option.</li> <li>- Importance highlighted of choosing a singular focus, either deciding definitively that the option doesn't work, or following through on making it happen.</li> </ul>	
<b>7: Additional items</b>	None presented	
<b>8: Next Meeting Date</b>	<ul style="list-style-type: none"> <li>- September 13th @ 7pm</li> </ul>	<i>Andrew will try to make the meeting remotely from Yellowknife</i>
<b>9: In Camera Session</b>		
<b>10: Meeting Adjournment</b>	<ul style="list-style-type: none"> <li>- Motion to Adjourn by Gregory</li> <li>- Seconded by</li> </ul>	<i>Meeting Adjourned</i>

