



SACKVILLE FARMERS MARKET INC.

Board Meeting: July 10th, 2024; Zoom

Present:

Board: Anthony Maddalena (Chair), Crow Robichaud (Vice Chair), Judith Cane (Treasurer), Gregory Burton (Secretary), Matt Hol, Philip Samek, Pete Stephenson

Members: Danielle Latour (Market Manager)

Absent:

Agenda Item	Comments	Outcome or Action Required
1: Call to Order	<ul style="list-style-type: none"> - Motion to call to order by Matt Burton Seconded by Judith 	<i>Motion Carried; Meeting called to order.</i>
2: Approval of the Agenda	<ul style="list-style-type: none"> - Motion to approve agenda by Crow, Seconded by Matt 	<i>Motion Carried; Agenda approved</i>
3. Review Minutes/ Minute follow up	<p>Minutes Reviewed:</p> <ul style="list-style-type: none"> - March 13th: <ul style="list-style-type: none"> - Motion to approve by Crow; Seconded by Pete - June 12th: <ul style="list-style-type: none"> - Motion to approve by Judi; Seconded by Phil <p>Discussion on follow ups from minutes</p> <ul style="list-style-type: none"> - Expenditure approval process - Advance for internship wages - Update board terms document 	<p><i>Motion Carried; Minutes approved</i></p> <p><i>Motion Carried; Minutes approved</i></p> <ul style="list-style-type: none"> - <i>HR Committee to address expenditure process</i> - <i>Gregory to update board</i>

		<i>terms document</i>
4. Financial Report	<ul style="list-style-type: none"> - Judith delivered the financial report 	
5. Market Manager Update	<ul style="list-style-type: none"> - Danielle delivered her report - Danielle requested approval for some operational spending - Question about a designated outlet for the electrical 'sandwich board'; Town had promised an outlet that turned out not to be in their budget. Currently there is just enough power for vendors that need it, but capacity is strained. - Motion to approve \$900 in spending as per Rotary club grant by Judi, Seconded by Gregory - Motion to approve second round of Tote bags by Pete, Seconded by Phil - Question about hours spent planning night markets; Danielle has been working extra hours associated with such planning. Board to discuss in camera. - Question of what to do with vendor social given Danielle's already-stretched capacity. Suggestion to utilize volunteers/ volunteer coordinator - 	<ul style="list-style-type: none"> - <i>Location committee to discuss park needs for summer 2025</i> - <i>Mat and Danielle to discuss options re electrical capacity.</i> - <i>Spending approved</i> - <i>Spending approved</i>

7. Google Drive		- Danielle to ensure all Board Members have access to Google Drive
8. Location Committee	- Anthony delivered his update	
9. Misc		
Next Meeting Date	08/14/2024	
Other		
In Camera Session	<ul style="list-style-type: none"> - Motion to move in camera by Gregory Seconded by Phil - Motion to come out of camera by Judi, Seconded by Mat 	<i>Meeting moved in camera</i>
Adjournment	- Motion to adjourn by Gregory	<i>Meeting Adjourned</i>

