



SACKVILLE FARMERS MARKET INC.

Board Meeting: June 12th, 2024; Zoom

Present:

Board: Anthony Maddalena (Interim Chair, Gregory Burton, Crow Robichaud (virtual), Matt Hol, Philip Samek, Pete Stephenson

Members: Danielle Latour (Market Manager)

Special Invitees:

Absent: Judith Cane

Agenda Item	Comments	Outcome or Action Required
1: Call to Order	<ul style="list-style-type: none">- Motion to call to order by Matt Burton Seconded by Judith	<i>Motion Carried; Meeting called to order.</i>
2: Approval of the Agenda	<ul style="list-style-type: none">- Motion to Matt, Seconded by Pete	<i>Motion Carried; Agenda approved</i>
3. Review Minutes/ Minute follow up	<ul style="list-style-type: none">- Danielle asked to check in on note from May minutes regarding expenditure approval.- Motion to approve minutes by May 2024 by Crow, seconded by Pete- Minutes from March meeting not formatted for review;	<ul style="list-style-type: none">- <i>Judith and Gregory to review expenditure approval process as part of HR document development.</i>- <i>Review and approval of March minutes will happen at July meeting.</i> <p><i>Motion Carried; Minutes approved</i></p>

4. Financial Report	<ul style="list-style-type: none"> - Judith delivered the financial report 	
5. Market Manager Update	<ul style="list-style-type: none"> - Danielle delivered her report - Some discussion regarding follow up with Foodbank and Library who had reached out to discuss pooling efforts toward a permanent location. - Anthony mentioned staying on top of website updates 	<ul style="list-style-type: none"> - <i>Location committee to follow up with Foodbank and Library over the next 2 weeks.</i> - <i>Danielle to ensure info gets updated over the coming month</i>
6. Summer Interns	<ul style="list-style-type: none"> - Anthony and Danielle gave an update on the situation with the extra summer interns hired through the Commerce Department 	<ul style="list-style-type: none"> - <i>Danielle to forward contract to Judith to confirm numbers</i> - <i>Anthony to follow up and request 50% advance.</i>
7. Location Committee	<ul style="list-style-type: none"> - Anthony delivered location committee report - Some consideration regarding using the town's large tent in the park. 	
8. Misc	<ul style="list-style-type: none"> - Update board of directors terms document - HR doc progress 	
Next Meeting Date	<ul style="list-style-type: none"> - July 10 2024 @ 7:15pm - Location TBD 	
Other		
In Camera Session	<ul style="list-style-type: none"> - Motion to move in camera by Philip Secoded by Gregory 	<i>Meeting moved in camera</i>
Adjournment	<ul style="list-style-type: none"> - Motion to adjourn by Gregory 	<i>Meeting Adjourned</i>

